



Chautauqua County Humane Society, Inc.  
2825 Strunk Rd. Jamestown, NY 14701  
Phone: (716) 665-2209 Fax: (716) 665-2615

## VOLUNTEER APPLICATION

Name (please print clearly): \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Email: \_\_\_\_\_ Age: \_\_\_\_\_ Birth Date: \_\_\_\_\_

If under 18 years of age, name of parent or guardian: \_\_\_\_\_

Anyone under the age of 15 MUST have a parent/guardian assisting while volunteering

Are you attending as part of a group? i.e. Aspire, Resource Center, Scouts: \_\_\_\_\_

How did you hear about the volunteer program? \_\_\_\_\_

◆ **Please share your skills & training (please circle all that apply):**

Customer Services/Sales

Teaching, training, designing educational programs

Photography

Social Media

Dog Training

Public Speaking

Writing/editing

Web Design

Event Planning

Graphic Design

Second Language \_\_\_\_\_

Marketing

Video Production

Other \_\_\_\_\_

◆ Please list any hobbies or extra curricular activities you enjoy: \_\_\_\_\_

\_\_\_\_\_

◆ Do you have any physical or psychological limitations or disabilities that might hinder you from participation in some activities? If yes, please explain: \_\_\_\_\_

\_\_\_\_\_

⇒ **Emergency Contact Information:**

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work/Cell Phone: \_\_\_\_\_

## Volunteer Positions Available

<b>Shelter:</b>		
<ul style="list-style-type: none"> <li>• <b>Cat socializing</b> - Working with cats to socialize them to relax and de-stress. Some cage cleaning to keep them more comfortable.</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Dog walking</b> - Walking adult dogs to ensure they receive their daily exercise &amp; socialization. Brushing and socializing puppies.</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Adoption counseling</b> - Assisting potential adopters with pet information. Help customers make informed decision about pet adoption.</li> </ul>
<ul style="list-style-type: none"> <li>• <b>Specialty Skills</b> - Photography, Writing pet descriptions, Dog Training, Bathing animals, Lost &amp; Found project, Adoption follow-up calls, Pet Promoting.</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Spay Clinic</b> - Help check in pets scheduled for surgery. Assist vet &amp; vet-tech with surgery. Assist with going home procedures when pets are picked up.</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Beautification</b> - Help with laundry, cleaning, and organizing supplies. Help with cleaning the grounds, watering plants, weeding, and mulch.</li> </ul>
<ul style="list-style-type: none"> <li>• <b>Pet therapy</b> - Visit residents in area nursing homes, assisted living centers, retirement villages, etc.</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Desk assistant</b> - Help with answering phones, take messages, provide basic info about pets.</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Office assistant</b> - Help with filing, mailings, and input data on computer.</li> </ul>
<ul style="list-style-type: none"> <li>• <b>Behavior Programs</b> - Lucky Dog program to help train slightly difficult dogs.</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Animal transport</b> - Help provide transportation of animals to rescue, etc.</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Fostering (In your home)</b> - caring for orphaned, injured, abandoned or ill animals until they can be put up for adoption.</li> </ul>
<b>2nd Chances Thrift Store:</b>		
<ul style="list-style-type: none"> <li>• <b>Dept. specialist</b> - Help organize resale items in a department (i.e. books, toys, clothes, electronics, housewares, etc.).</li> </ul>	<ul style="list-style-type: none"> <li>• <b>In-take specialist</b> - Sort incoming donations per department. Inspecting items for resale or recycle.</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Furniture movers</b> - Pick up and deliver furniture with-in the community.</li> </ul>
<ul style="list-style-type: none"> <li>• <b>Auction leaders</b> - Sending, retrieving or sorting salable items for/from auction.</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Estate Sale leader</b> - Going to Estate Sales to remove left-over items and retrieve salable items.</li> </ul>	<ul style="list-style-type: none"> <li>• <b>eBay specialist</b> - Managing unique items to be sold on-line.</li> </ul>
<b>Heaven Can Wait / Undiscovered Treasure / Feral TNR Program:</b>		
<ul style="list-style-type: none"> <li>• <b>Fosters</b> - Provide in your home training and socialization of difficult animals.</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Trainers</b> - One to one training and socializing neglected and abused pets.</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Marketing specialists</b> - Promoting pets that are having difficulty being adopted in different social media.</li> </ul>
<ul style="list-style-type: none"> <li>• <b>Feral TNR assistants</b> - Help expanding existing TNR Program. Assisting Trap, Transport, Care during recovery, and Release .</li> </ul>		
<b>Off Site:</b>		
<ul style="list-style-type: none"> <li>• <b>PetSmart liaison</b> - Help transport cats to adoption locations. Maintaining adoption location living space.</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Humane Education</b> - Educating and giving information on shelter programs and resources available to the community.</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Off Site Adoption Leaders and assistants</b> - Taking adoptable pets to adoption location. Counseling potential adopters to find forever homes for pets.</li> </ul>
<b>Fundraising and Special Events:</b>		
<ul style="list-style-type: none"> <li>• <b>Graphics and Marketing</b> - Usage of software and creation of materials.</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Event Development</b> - Planning and implementation of events. Access to resources and donation acquisition.</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Off-site event work</b> - Assisting at events (Bark &amp; Brew, Walk for Paws, Pennies 4 Paws, etc)</li> </ul>

Please indicate how much time you anticipate being able to volunteer.

- ◇ 1-2 hours/week                      ◇ 5-6 hours/week                      ◇ 9-10 hours/week
- ◇ 3-4 hours/week                      ◇ 7-8 hours/week                      ◇ Other

Please indicate the days and times you expect to be able to volunteer.

Monday\_\_\_\_\_ Friday\_\_\_\_\_

Tuesday\_\_\_\_\_ Saturday\_\_\_\_\_

Wednesday\_\_\_\_\_ Sunday\_\_\_\_\_

Thursday\_\_\_\_\_ Special Events/Projects only\_\_\_\_\_

Please list up to four desired volunteer positions in order and your availability.

Position Desired	Availability

◆ Please explain your interest in volunteering with the Chautauqua County Humane Society (CCHS):

\_\_\_\_\_

\_\_\_\_\_

◆ **As a Humane Society volunteer you are required to commit a minimum of four hours per month for a minimum of six months to CCHS, do you feel you are able to keep this commitment?\_\_\_\_\_**

**If you answered no please explain:\_\_\_\_\_**

\_\_\_\_\_

◆ Do you have current or previous volunteering experience with animals or another organization?( if yes, please explain)\_\_\_\_\_

◆ Are there any animals you are uncomfortable working with (i.e. large dogs, etc)?\_\_\_\_\_

◆ Are you allergic to any animals or chemicals such as bleach, quat, etc.?\_\_\_\_\_

◆ Do you understand that CCHS is a no need to kill shelter, that we do still euthanize animals if they are not healthy or not friendly. However we do not euthanize for space. Please explain your feelings regarding euthanasia?\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

◆ Have you even been convicted of a crime? (if yes, please explain)\_\_\_\_\_

\_\_\_\_\_



**Chautauqua County Humane Society**

**Release of Liability and Assumption of Risk**

*Please initial after each paragraph*

1. I, \_\_\_\_\_, hereby acknowledge that if I am accepted as a Chautauqua County Humane Society (CCHS) Volunteer, I agree to comply with all of the rules, agreements, and protocols which maybe established from time to time by CCHS. I understand that failure to comply with the rules, agreements, and protocols may result in my termination a volunteer. \_\_\_\_\_
2. I understand the importance of the minimum time commitment; **4 hours per month for 6 months.** Should I find the nature of this volunteer work is not what I expected, or I can not fulfill my commitment - **I will contact the volunteer coordinator** so that my volunteer records can be updated and pulled from the program. \_\_\_\_\_
3. I understand and agree that if accepted as a volunteer, all services performed by me will be performed on a strictly voluntary basis, and that I will receive no pay or compensation of any kind, that I will not be an employee of CCHS nor otherwise derive any benefits available to employees of CCHS. \_\_\_\_\_
4. I authorize CCHS to seek medical treatment in case of an accident, injury or illness. I understand that I will be working with animals with unknown and unpredictable characteristics and dispositions, and will be subjecting myself to various work conditions. I hereby assume the risk of injury that may result from my volunteer services and am aware that my own health insurance coverage will provide for any necessary medical treatment or care. \_\_\_\_\_
5. I understand that CCHS recommends that all volunteers maintain current tetanus vaccinations if they will be handling animals and that I have been encouraged to consult a physician to determine whether or not to be vaccinated against tetanus at my own expense. \_\_\_\_\_
6. I am aware that volunteering for CCHS can be potentially hazardous activity. I understand and acknowledge that CCHS is a charitable, non-profit organization. I hereby waive, release and discharge any and all claims of damages for death, personal injury or property damage which I may have, or which may hereafter accrue to me, as a result of my participation as a volunteer for CCHS. This **Release of Liability and Assumption of Risk** is intended to discharge in advance CCHS, its agents, directors and employees, and any and all volunteers, and their respective successors and assigns, from and against any and all liability arising out of or connected in any way with my participation as volunteer for CCHS, even though that liability may arise out of negligence or carelessness on the part of the persons or entities above mentioned. \_\_\_\_\_

Volunteer Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Parent/guardian Signature (if under 18) \_\_\_\_\_

Date: \_\_\_\_\_

*CCHS reserves the right to decline any volunteer application for any reason.*